# Supplier invoicing

Online version: https://www.akelion.com/en/supplier-invoicing

To help us process invoices sent to AKELION, please use the entity, references and channel indicated in your purchase order or contract.

## Identifying the transaction

The invoice or credit note must identify your company, AKELION as the recipient, the purchase order or contract concerned, and the goods or services invoiced. The identity of the invoiced entity must match that of the contractual document.

When several deliveries, milestones or interventions are planned, specify the period or stage invoiced and the relevant references. The currency must match the one agreed.

## Invoicing details

Include the applicable mandatory details, in particular the identification of the parties, the invoice number and date, the description and amounts, the VAT treatment and the payment terms. Any proof of delivery or of work performed requested in the contract must make it possible to match the invoice to the transaction carried out.

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| INVOICED ENTITY | AKELION, simplified joint-stock company (société par actions simplifiée, SAS) |
| REGISTERED OFFICE | 494 rue Léon Blum, 34000 Montpellier, France |
| SIREN | 941 481 582 |
| EU VAT NUMBER | FR 19 941 481 582 |

## Submission

AKELION receives its electronic invoices through Dext, a platform approved by the French tax authority (DGFiP). If you are required to issue electronic invoices, send them through your approved platform, in the regulatory format: they reach us through this channel.

Invoices in PDF format sent to billing@akelion.com are accepted only from suppliers still exempt from issuing electronic invoices (Article 289 bis of the French General Tax Code). In that case, quote the purchase order reference in the subject line. A courtesy copy must not create a second original or a double payment.

## Corrections and follow-up

If information is missing or does not match the purchase order, we work with your contact to clarify the discrepancy. Any correction must preserve the traceability of the documents. For a follow-up or reminder, give the invoice number, date and amount, and the purchase order reference.

This page does not change the agreed payment terms or the legal payment obligations.

## Bank details and fraud prevention

Any change of bank details must be verified with a known contact, through a channel already in use. A new account number or a link that appears only in the change request message is not enough to establish its authenticity. No bank details are published on this page.

Contact to reach the right person: billing@akelion.com.

Version 1.1 — last updated November 6, 2026. English translation; the French version prevails.

AKELION, simplified joint-stock company (société par actions simplifiée, SAS) with a share capital of 100,000 euros — SIREN 941 481 582 — contact@akelion.com — www.akelion.com